



FASS EMPLOYEE ACHIEVEMENT AWARDS - TEACHING

Nomination Deadline: **June 03, 2024**. Please upload completed application [here](#).

FASS Employee Achievement Awards – Teaching recognizes the dedication and hard work of FASS faculty and temporary instructors (teaching assistants, sessional instructors, term teaching and research faculty) in our collective service to the arts, humanities and social sciences as well as to our communities.

NOMINATION CATEGORIES (See page 3 for detailed award category descriptions)

- Teaching Assistant
 Sessional instructor
 Term Teaching or Research Faculty

NOMINEE(S)

The nominee must acknowledge the nomination by signing below.

Name	
Position:	Unit:
Email:	Phone:
I agree to let my name stand for nomination	Signature:

NOMINATOR(S) DECLARATION

The primary nominator is the main point of contact for the nomination process.

Name	<input type="checkbox"/> Student	<input type="checkbox"/> Staff	<input type="checkbox"/> Faculty
Position:	Unit:		
Email:	Phone:		
Student Number (If the nominator is a student):			
Signature:			

Additional Nominators – (Include if appropriate. This is not a requirement.)

Please attach separate sheet if more space is required.

Name:	Signature:
Name:	Signature:
Name:	Signature:

DEPARTMENT/SCHOOL/PROGRAM/UNIT CHAIR OR DIRECTOR ENDORSEMENT

All nominations must be acknowledged by the departmental/school/program/or unit chair/director.

I support this nomination

Name:	Signature:
Position:	Email:

SUPPORTING DOCUMENTS

(See Award Category for more information about each nomination on page 3.)

- Provide an outline of how the nominee(s) merits the award by addressing outstanding achievements in criteria highlighted in the nomination category.** Max. 1-2 pages.
 - It is important to provide as much information as possible about what the nominee has done that demonstrates that they have met the criteria for the award category selected.
 - The inclusion of relevant examples is encouraged.
- Provide 1-3 letters of support.** Max. 1 page each
 - Letters of support should be written by parties other than the nominator. They may be provided by colleagues, faculty members, and students. The letters of support should focus on how the nominee meets the award criteria.
 - The primary nominator is responsible for:
 - a) Informing the writer(s) of the letters of support which award category the individual is nominated for and the criteria for that category.
 - b) Collecting these letters of support and submitting them as part of the nomination package.

Specific to Teaching Assistant, Sessional instructor and Term Teaching or Research Faculty categories

- Attach a summary of course evaluations and course outlines from 3 courses** (can be from the same course taught in different semesters).
 - Nominees may submit additional materials for consideration by the awards review committee.
 - All materials should be accompanied by a cover note itemizing the additional materials submitted.

SUBMITTING THE NOMINATION PACKAGE

(Once the nomination is submitted, your submission is closed. NO further documentation will be accepted.)

- Upload the completed package as one attachment to following OneDrive folder:
[2024 FASS Employee Achievement \(Teaching\) Nomination Submission](https://1sfu-my.sharepoint.com/:f/g/personal/fass_sfu_ca/EtyPXeRSiE5Ese4sihRccBwBVzwMHKX1w7fj8yvRc-6ZnQ)
 full link provided below in case the hyperlink doesn't work:
https://1sfu-my.sharepoint.com/:f/g/personal/fass_sfu_ca/EtyPXeRSiE5Ese4sihRccBwBVzwMHKX1w7fj8yvRc-6ZnQ
- If you have any questions, please contact Nicole Yoo (fass@sfu.ca) before the submission due date.
 Submission Deadline: **Monday, June 03, 2024**
- By submitting a nomination, you are providing consent for the words used in the application to be used in announcements, FASS documentation and/or the FASS website.

Award Category Descriptions

➤ **Teaching Awards** (for Employees in non-continuing Teaching Position)

FASS employs many excellent teachers on a temporary basis as Teaching Assistants/Tutor Markers (TA/TM), Sessional Instructors, and Term Teaching and Research Faculty. In SFU's annual student surveys, FASS students consistently report the highest satisfaction with FASS teachers, who deliver inspirational teaching, spark and mentor our students, and serve their departments in multiple ways.

These awards will complement the FASS Cormack Teaching Award given to continuing faculty by recognizing individuals who are not continuing faculty and who excel in one or more of the following areas: engaging students in discovery of new knowledge; introducing innovative pedagogical approaches to learning that stimulates student interest and understanding of complex material; encouraging and supporting student learning; organizing and delivering an interesting and challenging syllabus that engages students at appropriate levels; exemplifying collegiality, professionalism and interdisciplinary respect.

One award may be bestowed annually in each of the following categories (ties may be considered) depending on the nominations received:

- **Teaching Assistant or Tutor Marker**
- **Sessional Instructor**
- **Term Teaching or Research Faculty**